



AME Library ₹ 53,100/-

Ref: Focuz/Koha-Dspace/2023/73

Date: 17.06.2023

To,  
The Manager  
St.Xavier's College,Vaikom

Sub: Subscription renewal for Cloud Based Dspace Digital Library and Koha Library Management System.

Sir,

We are delighted to have you as our esteemed customer. In order to ensure a mutual understanding of the services provided to you, we would like to provide you with the following details.

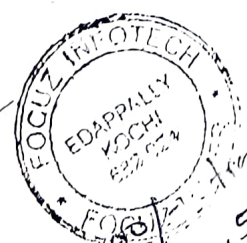
The warranty offered for the software, as well as the subscription period for the Cloud-based Dspace and Koha Library Management System services, will expire on 19/08/2023. Therefore, we kindly request you to avail of our services promptly. The price details are provided below.

Sl No	Description	From	To	Amount
1	Azure Cloud Subscription Renewal (Microsoft Azure Shared Server 4 core, 16GB RAM , 250 GB S-HDD)	20/08/2023	19/08/2024	Rs.35,000
2	AMC for DSPACE Digital Library and Koha Library Management Software	20/08/2023	19/08/2024	Rs.10,000
		GST 18 %		Rs.8,100
		<b>Grand Total</b>		<b>Rs.53,100/-</b>

Kindly request you to consider the same favorably.

If you need any further information or if I can be of any further assistance, please do not hesitate to contact me.

Best Regards,  
  
Dixon Rodrigues  
Support Manager  
FocuzInfotech



₹ 53,100/- transferred to Union Bank of India  
No No. 510101001142231 on 22/08/2023  
IFSC: UBIN0561738

to be necessary action  
21.08.23

### focuz INFOTECH

A division of focuz Innovations Pvt Ltd  
11nd Floor, Focuz Towers, Edappally, Kochi -682 024, Kerala, India, Ph: +91 484 - 2535390  
E mail: enquiry@focuzinfotech.com, Website: www.focuzinfotech.com, www.focuz.co.in  
CIN No: 1172200KI2003PTC016617

# TOTAL GUARANTEE AGREEMENT

Agreement No : UIPL / TG / 292

This service agreement (hereafter referred to as Agreement) is made on 13-10-2022 between Unifotel Pvt. Ltd (Hereinafter called "UIPL") having its office at Plot no.1, Indra Towers, Krishnanagar Colony, Secunderabad - 500009

AND

Customer Name : St. Xavier's college Vaitom Library  
(Hereinafter called the "Customer"). UIPL at the request of the Customer agrees to provide maintenance services directly or indirectly to the Customer for the equipment mentioned in clause 11, on the terms and conditions set out below:

## 1. TOTAL GUARANTEE CHARGE

- i. The total guarantee charge shall be at the rate of per Copy/ Print charges (as mentioned in clause 11) calculated on the actual usage registered on the counter of the Equipment, subject to clause 11) Local taxes & other levies as applicable shall be extra. The charges mentioned in clause 11 include:
  - (a) All maintenance service visits required to keep the Equipment in good working order.
  - (b) Supply of all Spares, Toner & Drum required for maintenance of the Equipment during the agreement period.

## 2. UIPL

- i. Shall service, maintain and keep the Equipment in good working order without any additional charge at the Customer's request subject to clause 1, 2 (iii), 3 (i), 3 (iii), 3 (iv), 3 (v), 3 (vi).
- ii. If required, UIPL shall at its sole discretion replace without any charge worn-out parts by parts of serviceable quality. Parts thus changed shall be the property of UIPL and UIPL authorized service engineers shall be entitled / authorized to remove and carry away such parts from the Customer's premises.
- iii. Shall provide the said services during normal working hours on UIPL working days (currently 9.00 a.m. to 5.30 p.m. Monday to Friday, on Saturdays 9.00 a.m. to 1.30 p.m. except general and public holidays). Provided always that UIPL shall be entitled to charge additionally for:
  - a) Any services required outside of the UIPL normal working hours and working days.
  - b) Services occasioned due to defects arising out of repairs/maintenance undertaken by persons other than those authorized by UIPL.
  - c) Services occasioned due to defects arising out of repairs/maintenance undertaken by persons other than those authorized by UIPL.
  - d) Services occasioned by Customer's use of supplies like Toner and Photoreceptor (Drum) and spares which has not been supplied / purchased by/ from UIPL / Canon authorized centers.
  - e) Services occasioned due to use of media other than recommended by Canon, resulting in low yields of parts & drum.
  - f) Service / repair occasioned due to damage of the equipment by the Customer or any person other than those authorized by UIPL or for which UIPL is not responsible.
  - g) Services occasioned due to defects arising out of use of equipment beyond the specified page and/or print volume as specified in clause 11.
- iv. Shall at its sole discretion assign any or all of its rights and obligations under this Agreement without the prior written consent of the Customer.



Enabling a seamless enterprise

IR 2525  
₹ 16520/-

## TOTAL GUARANTEE AGREEMENT

Agreement No : UIPL / TG / 292

This service agreement (hereafter referred to as Agreement) is made on 13-10-2022 between Unicom Infotel Pvt. Ltd (Hereinafter called "UIPL") having its office at Plot no.1, Indra Towers, Krishnanagar Colony, Picket, Secunderabad - 500009

AND

Customer Name : St. Xavier's college vaikom Library  
(Hereinafter called the "Customer"). UIPL at the request of the Customer agrees to provide maintenance services directly or indirectly to the Customer for the equipment mentioned in clause 11, on the terms and conditions set out below:

### 1. TOTAL GUARANTEE CHARGE

- i. The total guarantee charge shall be at the rate of per Copy/ Print charges (as mentioned in clause 11) calculated on the actual usage registered on the counter of the Equipment, subject to clause 7. Local taxes & other levies as applicable shall be extra. The charges mentioned in clause 11 include:
  - (a) All maintenance service visits required to keep the Equipment in good working order.
  - (b) Supply of all Spares, Toner & Drum required for maintenance of the Equipment during the agreement period.

### 2. UIPL

- i. Shall service, maintain and keep the Equipment in good working order without any additional charge at the Customer's request subject to clause 1, 2 (iii), 3 (i), 3 (iii), 3 (iv), 3 (v), 3 (vi)
- ii. If required, UIPL shall at its sole discretion replace without any charge worn-out parts by parts of serviceable quality. Parts thus changed shall be the property of UIPL and UIPL authorized service engineers shall be entitled / authorized to remove and carry away such parts from the Customer's premises.
- iii. Shall provide the said services during normal working hours on UIPL working days (currently 9.00 a.m. to 5.30 p.m. Monday to Friday, on Saturdays 9.00 a.m. to 1.30 p.m, except general and public holidays). Provided always that UIPL shall be entitled to charge additionally for:
  - a) Any services required outside of the UIPL normal working hours and working days. Services occasioned due to defects arising out of repairs/maintenance undertaken by persons other than those authorized by UIPL.
  - b) Services occasioned due to defects arising out of repairs/maintenance undertaken by persons other than those authorized by UIPL.
  - c) Services occasioned by Customer's use of supplies like Toner and Photoreceptor (Drum), and spares which has not been supplied / purchased by/ from UIPL / Canon authorized partner.
  - d) Services occasioned due to use of media other than recommended paper by Customer resulting in low yields of parts & drum.
  - e) Service / repair occasioned due to damage of the equipment by the outside factor not under control of UIPL or for which UIPL is not responsible.
  - f) Services occasioned due to defects arising out of use of equipment beyond the recommended copy and/or print volume as specified in clause 11.
- iv. Shall at its sole discretion assign any or all of its rights and obligations under the Agreement without the prior written consent of the Customer.

**11. EQUIPMENT AND TOTAL GUARANTEE (TG) CHARGES DETAILS**

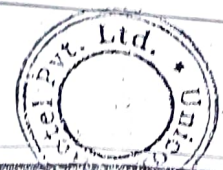
Model	IR2525		B No.	FK2525	
Agreement Start Date	112598		Agreement End Date	142598	
Start Counter Reading	Reading	Rate per copy	End Counter Reading	Reading	Rate per copy
Black & white (A4)		10/100	Colour (A4)		
Black & white (A3)			Colour (A3)		

Min. Monthly Billing (Black & White)	30,000 copies or one year which ever is lesser	Monthly	<input type="checkbox"/>
Billing Cycle		Quarterly	<input type="checkbox"/>
		Advanced	<input type="checkbox"/>

Billing Details		Installation Details	
Address	St. Xaviers college, Kothavara P.O. Vaikom	Address	
Name		Name	
Designation		Designation	
Email		Email	
Telephone		Telephone	
GST No.:		GST No.:	
Sign. & Stamp		Sign. & Stamp	<i>[Signature]</i> Drawing and Disbursing Officer St. Xaviers College Vaikom, Kothavara P.O.

Installation Details to be filled only incase the billing & installation address is not the same

Name	UNICOM INFOTEL PVT LTD
Designation	Anoop P
Address	Service Manager
GST No	
Sign. & Stamp	UNICOM INFOTEL PVT.LTD. KONTHURUTHY OFFICE COMPLEX DOOR No: 70/2949 A, KONTHURUTHY LANE DESHABHIMANIPADA





Enabling a seamless enterprise

IR 2204N  
₹ 23,600/-

## TOTAL GUARANTEE AGREEMENT

Agreement No : UIPL / TG / 292

This service agreement (hereafter referred to as Agreement) is made on 13-10-2002 between Unicom Intotel Pvt. Ltd (Hereinafter called "UIPL") having its office at Plot no.1, Indra Towers, Krishnanagar Colony, Picket, Secunderabad - 500009

AND

Customer Name : St Xaviers college Vaitom  
(Hereinafter called the "Customer").UIPL at the request of the Customer agrees to provide maintenance services directly or indirectly to the Customer for the equipment mentioned in clause 11, on the terms and conditions set out below:

### 1. TOTAL GUARANTEE CHARGE

- i. The total guarantee charge shall be at the rate of per Copy/ Print charges (as mentioned in clause 11) calculated on the actual usage registered on the counter of the Equipment, subject to clause 7. Local taxes & other levies as applicable shall be extra. The charges mentioned in clause 11 include:
  - (a) All maintenance service visits required to keep the Equipment in good working order.
  - (b) Supply of all Spares, Toner & Drum required for maintenance of the Equipment during the agreement period.

### 2. UIPL

- i. Shall service, maintain and keep the Equipment in good working order without any additional charge at the Customer's request subject to clause 1, 2 (iii), 3 (i), 3 (iii), 3 (iv), 3 (v), 3 (vi)
- ii. If required, UIPL shall at its sole discretion replace without any charge worn-out parts by parts of serviceable quality. Parts thus changed shall be the property of UIPL and UIPL authorized service engineers shall be entitled / authorized to remove and carry away such parts from the Customer's premises.
- iii. Shall provide the said services during normal working hours on UIPL working days (currently 9.00 a.m. to 5.30 p.m. Monday to Friday, on Saturdays 9.00 a.m. to 1.30 p.m, except general and public holidays). Provided always that UIPL shall be entitled to charge additionally for:
  - a) Any services required outside of the UIPL normal working hours and working days. Services occasioned due to defects arising out of repairs/maintenance undertaken by persons other than those authorized by UIPL.
  - b) Services occasioned due to defects arising out of repairs/maintenance undertaken by persons other than those authorized by UIPL.
  - c) Services occasioned by Customer's use of supplies like Toner and Photoreceptor (Drum), and spares which has not been supplied / purchased by/ from UIPL / Canon authorized partner.
  - d) Services occasioned due to use of media other than recommended paper by Customer resulting in low yields of parts & drum.
  - e) Service / repair occasioned due to damage of the equipment by the outside factor not under control of UIPL or for which UIPL is not responsible.
  - f) Services occasioned due to defects arising out of use of equipment beyond the recommended copy and/or print volume as specified in clause 11.
- iv. Shall at its sole discretion assign any or all of its rights and obligations under the Agreement without the prior written consent of the Customer.

### 11. EQUIPMENT AND TOTAL GUARANTEE (TG) CHARGES DETAILS

Model	IR 2204N		S.No.	WDP 00804	
Agreement Start Date			Agreement End Date		
Start Counter Reading	134 954		End Counter Reading	184 954	
	Reading	Rate per copy	Reading	Rate per copy	
Black & white (A4)	40 paise per copy		Colour (A4)		
Black & white (A3)			Colour (A3)		

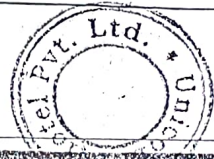
Min. Monthly Billing (Black & White)		<input type="checkbox"/>
Billing Cycle 50,000 copies or one year, whichever one is earlier.	Monthly	<input type="checkbox"/>
	Quarterly	<input type="checkbox"/>
	Advance	<input checked="" type="checkbox"/> 20000113/Jan-2360

Billing Details		Installation Details	
Address	The principal, St. Xavier's College, Kothayara P.O. Vaikom	Address	
Name		Name	
Designation		Designation	
Email		Email	223104-
Telephone		Telephone	
GST No.:		GST No.:	
Sign. & Stamp		Sign. & Stamp	<i>Armond</i> 13/10/22 Drawing and Disbursing Officer St. Xavier's College, Kothayara P.O., Vaikom

Installation Details to be filled only incase the billing & installation address is not the same

#### UNICOM INFOTEL PVT LTD

Name	Anoop B.
Designation	Service Manager.
Address	
GST No	
Sign. & Stamp	UNICOM INFOTEL PVT.LTD. KONTHURUTHY OFFICE COMPLEX DOOR No: 70/2949 A, KONTHURUTHY LANE DESHABHIMANI ROAD



Support Help Line : info@unicominfotel.com

*Make payment*  
13/10/22

Va. no. 141

2022-2023

G. J



THE KOTHAVARA  
SERVICE CO-OPERATIVE BANK LTD. No. 1359

Date: 23/2/23

Details of beneficiary (Receiver)

Name: G. J. SERVICE

Ac. No. 141 No. 1359

THE KOTHAVARA SERVICE CO-OPERATIVE BANK LTD. No. 1359

Branch: Parambhi

Bank: Parambhi

Amount remitted: RS 14000/-

Details of applicant (Sender): Prof. (M) G. J. Parambhi

Name: Prof. (M) G. J. Parambhi

Ac. No. 0123000002801

Kothavara P.O. - 687 667

Authorised Signatory  
Kothavara SCB Ltd. 1359



Paid on 23/2/2023

RS-14000/-

Amended  
19/12/23