

Meeting of the IQAC Committee held on 2/07/2020  
at 2.20 p.m.

Venue: Principal's Room

### Agenda:

- 1.1 Confirmation of the minutes of the previous meeting.
- 1.2 Discussion and implementation of Action Plan of 2020/21
- 1.3 Review of examinations held in the previous year
- 1.4 Organization of conferences, workshops and lectures of eminent personalities.
- 1.5 Organization of various Co-curricular, Extension & Collaborative activities
- 1.6 Any other topics with the permission of the Chairperson.

### Members Present:

1. Dr. Rajumon T. Mawunkal

2. P. C. Ravisankar

3. Dr. Comy Joseph (Eo)

4. Dr. Binson D. Parambril

5. DR. K. J. Abraham

6. Payas Varghese

7. Dr. Bijumon C. C.

8. Anju T. A

9. BIBU. V. N

10. Dr. Sarita Ramachandran

11. Lt Roy Mathew

### Action Taken Report.

1. Discussion & Implementation of Action Plan of 2020 - 21

As per the discussion on Action Plan of 2020-21 Supportive Curricular & Co-curricular activities like webinars, project reports, home assignments



Library facilities, Guest Lectures etc. are implemented by IQAC for the quality enhancement of the institution:

2. Review of examinations held in the previous year.

The Review of examinations held in the previous year was analyzed and evaluated to make the teaching-learning process effective, interactive and student centric. Feedback is taken from the students' parents for the better improvement in the system.

3. Organization of conferences and lectures of eminent personalities:

The various departments of the college organized conferences and webinars like webinars on Digital Marketing and Online Course Creation Techniques. A two day online FDP on Google Classroom was organized.

4. Organization of various Co-curricular, Extension and Collaborative activities:

The College organized the several Socio-Cultural activities such as - Kargil Vijay Diwas participated as Covid Frontline Volunteers etc. and the several camps and lectures on Socio-Cultural issues for the development of overall personality of the students.