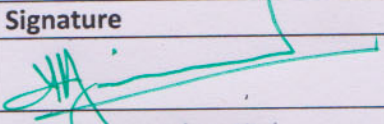
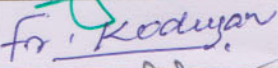
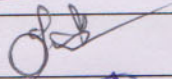

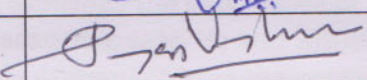

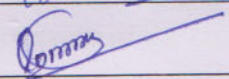
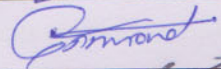
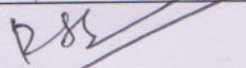
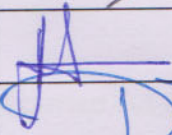

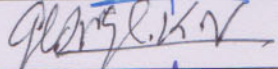
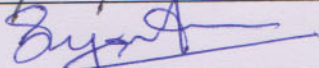
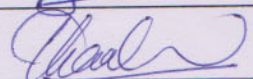


MINUTES OF IQAC MEETING HELD ON 9th JANUARY 2015

A meeting of the IQAC was held on 9th January 2015. The list of members present and absent is given below:

Members present at the meeting

Sl.No	Name	Signature
1	Dr. Rajumon.T.Mavunkal (Principal)	
2	Fr. Joseph Kodiyan (Manager)	
3	Dr. Tomy Joseph (IQAC Coordinator)	
4	Dr. C.P Hareendran	
5	Sri. Payas Varghese	
6	Dr. Tomy Mathew	
7	Dr. Tomy Joseph	
8	Dr. Gimson D Parambil	
9	Sri. P.C Ravisankar	
10	Dr. K.J Abraham	
11	Lt. Roy Mathew	
12	Sri. K.V George	
13	Sri. Syril C Kunnumpuram	
14	Smt. Thankamma Joseph	
15	Dr. Tharsis Joseph (External Expert)	
16	Dr. K.G Padmakumar (External Expert)	

AGENDA

1. Evaluation of the academic performance
2. Teaching, Learning, Assessments – Innovative methods
3. Best Practices
4. Extension Activities
5. Plans for the upcoming year


MINUTES

1. The meeting was presided over by the Chairperson, Prof. George Mathew. P, Principal, and started at 3.00 pm with a silent prayer.
2. Dr.Tomy Joseph, IQAC Co-ordinator welcomed the members.
3. In his Presidential address, Prof. George Mathew P, Principal explained the importance of implementing the time-bound plan of action for the upcoming academic year. He also wished success to the NAAC team's future endeavours in the wake of his retirement from the institution at the end of the academic calendar.
4. Discussion was held on the adoption of innovative methods in teaching, learning and evaluation. Members expressed their concern over the existing infrastructure of the college and called for an augmentation in the facilities.
5. Regarding the best practices in the institution, the following practices were identified:
 - Green campus with rich flora and fauna
 - Social Responsibility approach
 - ICT enabled teaching and learning
6. Regarding Extension works, among the previous year's activities carried out by NCC and NSS, the following areas were identified for continuance:
 - Clean and green environment
 - Anti-Drug, anti-alcohol campaigns
 - Adoption of schools and villages
 - Blood Donation Drives
6. After discussion on the above mentioned aspects, the following plans were formulated in accordance with the intention of creating benchmarks for the AQAR:
 - Improvement of the academic performance
 - More emphasis on research and collaboration
 - Better evaluative methods for teaching and learning
 - Stress on extension activities
 - Better overall achievement in measurable terms
 - Enrolment of all students of the college in an IT programme through XIIT

ACTION TAKEN REPORT

Based on the plan of action decided upon at the beginning of the year, the following actions have been undertaken:

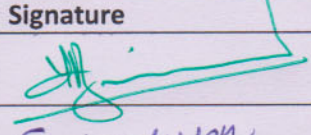
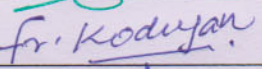
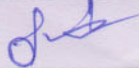
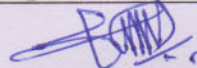
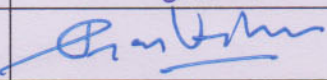



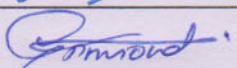
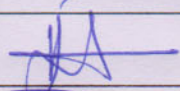

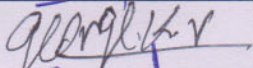

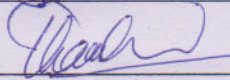
- Team for swimming and water polo formed
- coaching given and performed well in university meet
- New Orientation programme for the freshers with a motivating speech, orientation regarding courses, college, discipline and use of library in the campus.
- Five minor research projects and Four national seminars proposal submitted and sanctioned. St.Xavier's Institute of Information Technology established affiliated to Rutronix, Government of Kerala-currently DCA, Tally and PGDCA courses.
- Campus Recruitment done by TVS group Chennai for ICICI Bank-66 participated of which 12 were selected
- 15 students from Physics and Chemistry depts took part in Placement drive at Piravom and Cherpunkal. Three were selected
- Career Orientation was given and the career library is functioning. Coaching to be started from next year.
- Remedial classes especially for English and mathematics started.
- Funds received from the state government for the following:
 - Additional Skills Acquisition Programme 20;Rs.40000
 - Walk with the Scholar-Rs.77400
 - SSP-50 Rs.59000


CO-ORDINATOR
29 March 2015

MINUTES OF IQAC MEETING HELD ON 23rd March 2015

A meeting of the IQAC was held on 23rd March 2015. The list of members present and absent is given below:

Members present at the meeting

Sl.No	Name	Signature
1	Dr. Rajumon.T.Mavunkal (Principal)	
2	Fr. Joseph Kodiyan (Manager)	
3	Dr. Tomy Joseph (IQAC Coordinator)	
4	Dr. C.P Hareendran	
5	Sri. Payas Varghese	
6	Dr. Tomy Mathew	
7	Dr. Tomy Joseph	
8	Sri. P.C Ravisankar	
9	Dr. Gimson D Parambil	
10	Dr. K.J Abraham	
11	Lt. Roy Mathew	
12	Sri. K.V George	
13	Sri. Syril C Kunnumpuram	
14	Smt. Thankamma Joseph	
15	Dr. Tharsis Joseph (External Expert)	
16	Dr. K.G Padmakumar (External Expert)	

AGENDA

1. Evaluation of the academic performance
2. Teaching, Learning, Assessments – Innovative methods
3. Career Coaching and Placement
4. Green Initiatives
5. Extension Activities
6. Sports
7. ICT – XIIT
8. Feedback from students
9. Evaluation of the Projects, Seminars and Building Fund

MINUTES

1. The meeting was presided over by the Chairperson, Prof. George Mathew. P, Principal, and started at 2.45 pm with a silent prayer.
2. Dr.Tomy Joseph, IQAC Co-ordinator welcomed the members. In his speech he enunciated the need for inter-departmental co-ordination.
3. In his Presidential address, Prof. George Mathew P, Principal expressed his concern on the inadequate utilization of college infrastructure. He also expressed his views on the need of joint effort in realising future goals.
4. Prof. Tharsius Joseph, the external expert to the meeting spoke on diverse issues relating to the improvement of the academic environment of the college. His suggestions include:
 - Establishment of a research centre, especially with the PG Dept. of Commerce
 - Focusing on short term best practices with a potential of later development
 - Gaining an ISO certification
 - Initiating the Institutional Social Responsibility (ISR)
 - Starting new add-on courses to bridge the curriculum gap
 - To convert the College Alumni, a registered entity
 - Engage with the new platforms, associations, enterprises outside the campus to start new academic linkages and courses.
5. Dr.Padmakumar, the external expert opined that the Institution should focus more of the Teaching, Research and Extension aspects. A situation has reached where all the teachers have to be real role models before the students, he added. Through the initiation of Externally Aided Projects (EAPs) and Linkage/Networked Projects, the constraint of fund could be overcome. He projected the potential of the discipline Aquaculture and suggested for a network plan with other colleges in the Northern Kuttanadu belt like St. Aloysius, Edathuva and S.N College, Kumarakom. The need to conduct Expert Interface Colloquiums, Publications in Peer Reviewed Journals, setting up of Consultancy services, start-ups in the field of Aqua-culture etc. were some of his recommendations.
6. Sri. Syril C Kunnumpuram said about some of the deficiencies of the college which are to be rectified. The absence of a good college hostel, better conveyance facilities, more public oriented services (eg.Gym), Campus beautification and cleaning etc. were some of his suggestions.

7. Sri. K.V George demanded the need for more resources to the college library including more computers, books and Journals and display racks etc.

8. Sri. P.C Ravisankar suggested the need of inducing more ICT oriented methods in teaching and learning practices. Commencement of new courses and an efficient sewage treatment system were some other points to ponder with.

9. Dr.Gimson D Parambil suggested that there should be more add-on courses in Commerce and other vocational disciplines.

10. Lt. Roy Mathew focussed on the need of an inclusive Master Plan

Members were asked to go through the summary and come up with proposals on how to ensure that the College could put into practice the recommendations of the NAAC. It was suggested that members responsible for the various criteria could create Quality Circles under each criteria by including more teachers to discuss the criteria in greater detail and come up with concrete proposals for implementation.


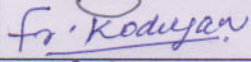
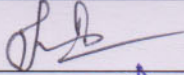

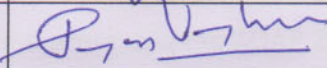

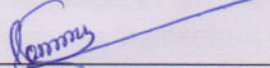
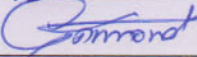



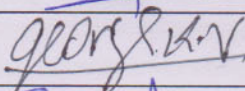
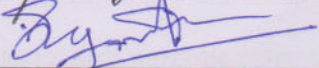
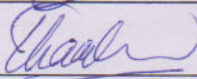


CO-ORDINATOR
23rd March 2015

MINUTES OF IQAC MEETING HELD ON 12 March 2016

A meeting of the IQAC was held on 12th March 2016. The list of members present and absent is given below:

Members present at the meeting

Sl.No	Name	Signature
1	Dr. Rajumon.T.Mavunkal (Principal)	
2	Fr. Joseph Kodiyan (Manager)	
3	Dr. Tomy Joseph (IQAC Coordinator)	
4	Dr. C.P Hareendran	
5	Sri. Payas Varghese	
6	Dr. Tomy Mathew	
7	Dr. Tomy Joseph	
8	Dr. Gimson D Parambil	
9	Sri. P.C Ravisankar	
10	Dr. K.J Abraham	
11	Lt. Roy Mathew	
12	Sri. K.V George	
13	Sri. Syril C Kunnumparam	
14	Smt. Thankamma Joseph	
15	Dr. Tharsis Joseph (External Expert)	
16	Dr. K.G Padmakumar (External Expert)	

AGENDA

7. Evaluation of the academic performance
8. AQAR – Presentation by the IQAC Co-ordinator
9. Teaching, Learning, Assessments – Innovative methods
10. Best Practices
11. Extension Activities
12. Plans for the upcoming year

MINUTES

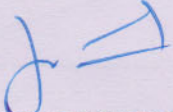
1. The meeting was presided over by the Chairperson, Dr. Rajumon T. Mavunkal, Principal. The meeting started by 10 AM in the morning with a silent prayer.
2. Dr. Tomy Joseph, IQAC Co-ordinator welcomed the members and presented the AQAR 2015-16 submitted to NAAC.
3. Dr. Rajumon T. Mavunkal, in his presidential address, applauded the initiatives taken up by the college IQAC team for the quality improvement including the establishment of XIIT. He mentioned the opening of the Xavier Institute of Information Technology as a momentous event in the history of the college as far as the ICT education is concerned.
4. There was discussion on the National Seminars conducted and the method of conduct. Members expressed their concern over the documentation of the events conducted in the college.
5. Regarding the best practices in the institution, the committee felt that the following activities should be continued in the campus in connection with the best practices:
 - Green campus with rich flora and fauna – Planting and naming of trees within campus, the vegetable cultivation by the NSS team, planning and conservation of Mangroves along the lakeside boundary of the college, erection of notice boards indicating eco-friendly, green messages across the campus.
 - Social Responsibility approach – continue with the 'Yuvaraksha' anti-narcotic campaign in the future also to create awareness in the neighbourhood community about the drug abuse, involve in community issues through extension and try to solve some of their problems with the institution's own expertise.
 - ICT enabled teaching and learning – popularising the ICT enabled teaching within the teacher community and students to tap the potentials of ICT learning.
6. After discussion on the above mentioned aspects, the following plans were formulated in accordance with the AQAR:
 - Improvement of the academic performance
 - More emphasis on research and collaboration
 - Better evaluative methods for teaching and learning
 - Stress on extension activities
 - Preparation of a huge Blood group directory 'Life Saviour' for the use of general public by NSS and NCC units of the college
 - Providing car parking facility for the college staff
 - Installation of surveillance cameras in the examination halls for ensuring the transparent and effective conduct of examinations

- Better overall achievement in measurable terms
- Special training for administrative staff

ACTION TAKEN REPORT

Based on the plan of action decided upon at the beginning of the year, the following actions have been undertaken:

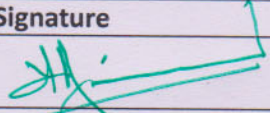
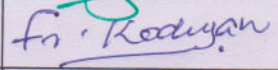
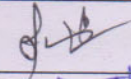
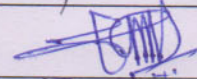
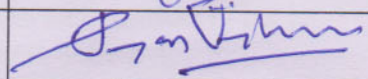

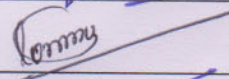
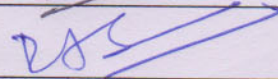
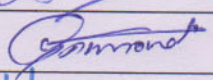
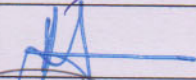
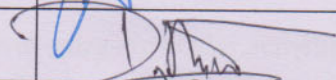
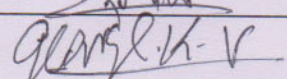
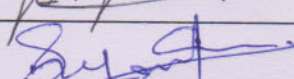
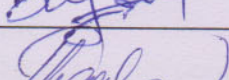
- Team for swimming and water polo formed, coaching given and performed well in university meet.
- New Orientation programme for the freshers with a motivating speech, orientation regarding courses, college, discipline and use of library in the campus.
- Five minor research projects are on-going and four national seminars conducted. St.Xavier's Institute of Information Technology established affiliated to Rutronix, Government of Kerala-currently DCA, Tally and PGDCA courses.
- Career Orientation was given and the career library is functioning.
- Remedial classes especially for English and mathematics started.
- Funds received from the state government for the following programmes:
 - Additional Skills Acquisition Programme
 - Walk with the Scholar
 - SSP


CO-ORDINATOR
12 March 2016

MINUTES OF IQAC MEETING HELD ON 23rd JULY 2016

A meeting of the IQAC was held on 23rd July 2016. The list of members present and absent is given below:

Members present at the meeting

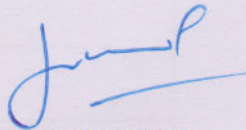
Sl.No	Name	Signature
1	Dr. Rajumon.T.Mavunkal (Principal)	
2	Fr. Joseph Kodiyan (Manager)	
3	Dr. Tomy Joseph (IQAC Coordinator)	
4	Dr. C.P Hareendran	
5	Sri. Payas Varghese	
6	Dr. Tomy Mathew	
7	Dr. Tomy Joseph	
8	Sri. P.C Ravisankar	
9	Dr. Gimson D Parambil	
10	Dr. K.J Abraham	
11	Lt. Roy Mathew	
12	Sri. K.V George	
13	Sri. Syril C Kunnumpuram	
14	Smt. Thankamma Joseph	
15	Dr. Tharsis Joseph (External Expert)	
16	Dr. K.G Padmakumar (External Expert)	

AGENDA

13. Evaluation of the academic performance of the previous year
14. Teaching, Learning, Assessments – Innovative methods
15. Plans for the academic year
16. Evaluation of the Projects, Seminars and Building Fund

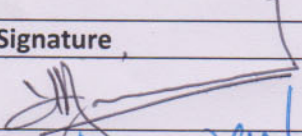
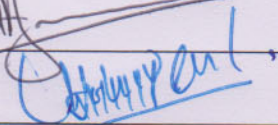
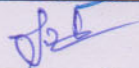

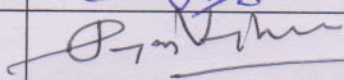
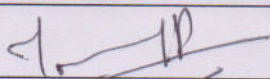
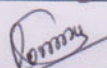

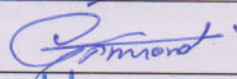


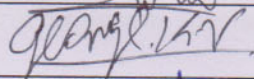
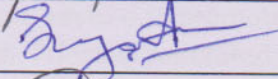
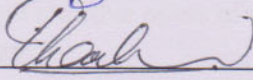
MINUTES

1. The meeting was presided over by the Chairperson, Dr.Rajumon T.Mavunkal, Principal. The meeting started by 10 AM in the morning with a silent prayer.
2. Dr.Tomy Joseph, IQAC Co-ordinator welcomed the members and presented the reports of the previous meeting
3. Dr. Rajumon T. Mavunkal, in his presidential address, presented his views on the forthcoming year's institutional plan. He also expressed his contentment on the well conduct of the UGC sponsored National.Seminars and congratulated the team members behind it.
4. The IQAC members who heads various departments presented last year's result statistics and analysis. In the subsequent discussions over the results and academic performance of the teachers and students, the following suggestions were put forward:
 - Special coaching for weak students by the departments
 - Weekly assessment methods
 - Adoption of mentor-mentee method for academic improvement
 - Co-ordination of WWS and SSP programs by including more sessions on curriculum
 - Adopting more sessions using ICT
5. After discussion on the above mentioned aspects, the following plans were formulated for the forthcoming academic year:
 - Quality improvement of the academic, curricular and extra-curricular activities
 - Adoption of weekly evaluative methods
 - Adoption of villages for extension activities through NSS and NCC
 - Better overall achievement in measurable terms
 - More focus on Sports training
 - Conduction of inter-colligate programmes by departments
 - Availing external funds for the conduct of seminars/workshops/exhibitions etc.


CO-ORDINATOR
23rd July 2016

MINUTES OF IQAC MEETING HELD ON 20th JANUARY 2017

A meeting of the IQAC was held on 20th January 2017. The list of members present and absent is given below:

Sl.No	Name	Signature
1	Dr. Rajumon.T.Mavunkal (Principal)	
2	Fr. Joshy Vezhaparambil (Manager)	
3	Dr. Tomy Joseph (IQAC Coordinator)	
4	Dr. C.P Hareendran	
5	Sri. Payas Varghese	
6	Dr. Tomy Mathew	
7	Dr. Tomy Joseph	
8	Sri. P.C Ravisankar	
9	Dr. Gimson D Parambil	
10	Dr. K.J Abraham	
11	Lt. Roy Mathew	
12	Sri. K.V George	
13	Sri. Syril C Kunnumpuram	
14	Smt. Thankamma Joseph	
15	Dr. Tharsis Joseph (External Expert)	
16	Dr. K.G Padmakumar (External Expert)	

AGENDA

17. AQAR – Presentation by the IQAC Co-ordinator
18. Evaluation of the academic performance –Curricular Aspects
19. Teaching, Learning, Assessments – Innovative methods
20. Best Practices
21. Extension Activities
22. Other Criteria
23. Plans for the upcoming year

MINUTES

1. The meeting was presided over by the Chairperson, Dr.Rajumon T.Mavunkal, Principal. The meeting started by 2.00 PM in the afternoon with a silent prayer.
2. Dr.Tomy Joseph, IQAC Co-ordinator welcomed the members and presented the AQAR 2016-17 submitted to the NAAC. In his speech, he listed the contributions made by IQAC during the previous academic year.
3. Dr. Rajumon T. Mavunkal, in his presidential address, shared his views on transforming the institution to an innovation and quality driven one in the near future. He also said that the NAAC peer team recommendations would be the base of this transformation.
4. The first criteria, ie. The Curricular aspects were discussed in detail by the members. Members expressed their concern over the student's performance in the upcoming academic year in the wake of Syllabus revision carried out by the Mahatma Gandhi University.
5. In the Teaching, Learning and Evaluation, the possibilities and potentials of novel practices like web based learning, online submission of assignments and other works were discussed. There was a strong feeling for the incorporation of newer technology fostering learning and teaching. The participation by the college teachers in syllabus restructuring was specially mentioned by the Principal.
5. Regarding the research, consultancy and extension, members were advised to promote research activities by applying for grants and fellowships in research. Principal reiterated the need to retain the best NSS unit award at the University level through creative plans of action. The following areas were identified for continuous extension services:
 - Organic farming
 - Clean and green environment
 - Fight against Drugs and Alcohol
 - Adoption of local schools
 - Blood Donation Camps
6. Regarding the best practices in the institution, the committee felt that the following activities should be continued in the campus in connection with the best practices:
 - Green campus with rich flora and fauna – Planting and naming of trees within campus, the vegetable cultivation by the NSS team, planning and conservation of Mangroves along the lakeside boundary of the college, erection of notice boards indicating eco-friendly, green messages across the campus.
 - Social Responsibility approach – continue with the anti-narcotic campaign in the future also to create awareness in the neighbourhood community about the drug abuse, involve in community issues through extension and try to solve some of their problems with the institution's own expertise.

- ICT enabled teaching and learning – popularising the ICT enabled teaching within the teacher community and students to tap the potentials of ICT learning.

7. When discussions started on the initiatives to provide infrastructure and learning facilities, the need for a fully networked campus was raised by the members. There were opinion from the members to orient students more to avail the computer and net facility available in the library and computer centre.

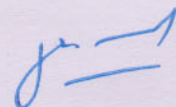
6. After discussion on the above mentioned aspects, the following plans were formulated in accordance with the AQAR:

- Improvement of the academic performance through the improvement in results.
- More emphasis on research and collaboration through publications in reputed journals and conduction and participation in seminars.
- More collaborations with governmental/non-governmental and academic bodies
- Conduction of inter-collegiate competitions to popularise the college.

ACTION TAKEN REPORT

Based on the plan of action decided upon at the beginning of the year, the following actions have been undertaken:

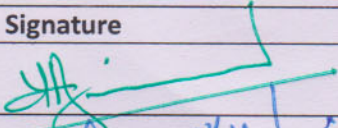

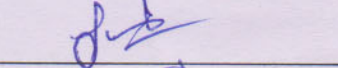

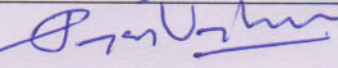
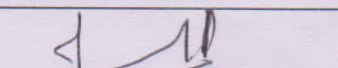

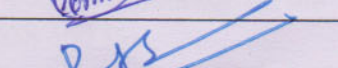
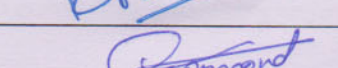
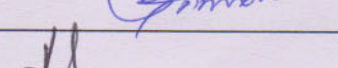


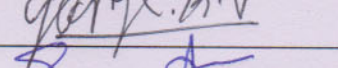
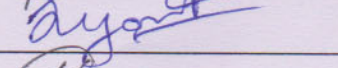

- Team for swimming and water polo formed, coaching given and performed well in university meet.
- New Orientation programme for the freshers with a motivating speech, orientation regarding courses, college, discipline and use of library in the campus.
- Four minor research projects are on-going and one national seminars conducted. St.Xavier's Institute of Information Technology established affiliated to Rutronix, Government of Kerala-currently DCA, Tally and PGDCA courses as part of the Digital India drive.
- Career Orientation was given and the career library is functioning. Coaching to be started from next year.
- Remedial classes especially for English and mathematics started.
- Funds received from the state government for the following programmes:
 - Additional Skills Acquisition Programme
 - Walk with the Scholar
 - SSP



CO-ORDINATOR
20th January 2017

MINUTES OF IQAC MEETING HELD ON 14th AUGUST 2017

A meeting of the IQAC was held on 14th August 2017. The list of members present and absent is given below:

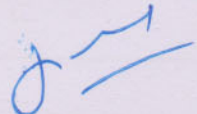
Sl.No	Name	Signature
1	Dr. Rajumon.T.Mavunkal (Principal)	
2	Fr. Joshy Vezhaparambil (Manager)	
3	Dr. Tomy Joseph (IQAC Coordinator)	
4	Dr. C.P Hareendran	
5	Sri. Payas Varghese	
6	Dr. Tomy Mathew	
7	Dr. Tomy Joseph	
8	Sri. P.C Ravisankar	
9	Dr. Gimson D Parambil	
10	Dr. K.J Abraham	
11	Lt. Roy Mathew	
12	Sri. K.V George	
13	Sri. Syril C Kunnumpuram	
14	Smt. Thankamma Joseph	
15	Dr. Tharsis Joseph (External Expert)	
16	Dr. K.G Padmakumar (External Expert)	

AGENDA

24. IQAC Report
25. Evaluation of the academic performance of the previous year
26. Teaching, Learning, Assessments – Innovative methods
27. Plans for the academic year
28. Evaluation of the Projects, Seminars and Building Fund

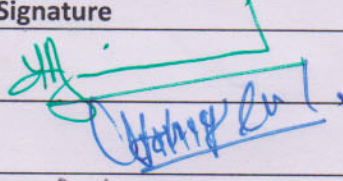
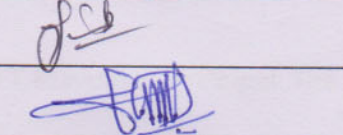
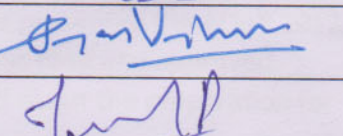
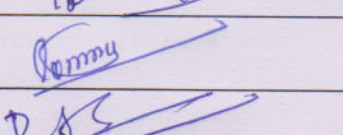
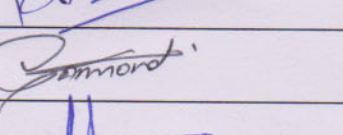
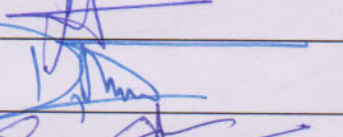
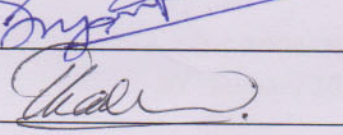
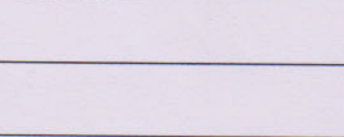





MINUTES

1. The meeting was presided over by the Chairperson, Dr. Rajumon T. Mavunkal, Principal. The meeting started by 11 AM in the morning with a silent prayer.
2. Dr. Tomy Joseph, IQAC Co-ordinator welcomed the members and presented the reports of the previous meeting.
3. Dr. Rajumon T. Mavunkal, in his presidential address, presented his views on the planning for the current academic year.
4. The recent circulars from NAAC regarding the Assessment and Accreditation process and documents were discussed. The IQAC Co-ordinator made a power point presentation on the revised NAAC A&A format, Quantitative and Qualitative matrices, SSR and SSS.
5. The members suggested for the creation of a quality circle which comprises a working team for NAAC next level assessment related works.
4. The IQAC members who heads various departments presented last year's result statistics and analysis.
5. After discussion on the above mentioned aspects, the following plans were formulated for the forthcoming academic year:
 - Quality improvement of the academic, curricular and extra-curricular activities
 - Adoption of weekly evaluative methods
 - Adoption of villages for extension activities through NSS and NCC
 - Better overall achievement in measurable terms
 - More focus on Sports training
 - Conduction of inter-colligate programmes by departments
 - Availing external funds for the conduct of seminars/workshops/exhibitions etc.


CO-ORDINATOR
14th August 2017

MINUTES OF IQAC MEETING HELD ON 20th JANUARY 2018

A meeting of the IQAC was held on 20th January 2018. The list of members present and absent is given below:

Sl.No	Name	Signature
1	Dr. Rajumon.T.Mavunkal (Principal)	
2	Fr. Joshy Vezhaparambil (Manager)	
3	Dr. Tomy Joseph (IQAC Coordinator)	
4	Dr. C.P Hareendran	
5	Sri. Payas Varghese	
6	Dr. Tomy Mathew	
7	Dr. Tomy Joseph	
8	Sri. P.C Ravisankar	
9	Dr. Gimson D Parambil	
10	Dr. K.J Abraham	
11	Lt. Roy Mathew	
12	Sri. Syril C Kunnumpuram	
13	Smt. Thankamma Joseph	
14	Dr. Tharsis Joseph (External Expert)	
15	Dr. K.G Padmakumar (External Expert)	

AGENDA

1. AQAR – Presentation by the IQAC Co-ordinator
2. Evaluation of the criterion wise data prepared by IQAC
3. Evaluation of the Quantitative and Qualitative metrics data collection.
4. Department wise reporting –Progress of the data collection
5. Discussion on criterion wise compilation process.
6. Any other item permitted by the Chairperson

MINUTES

1. The meeting was presided over by the Chairperson, Dr.Rajumon T.Mavunkal, Principal. The meeting started by 10.AM in the morning with a silent prayer.
2. Dr.Tomy Joseph, IQAC Co-ordinator welcomed the members and presented the AQAR 2017-18 submitted to the NAAC. The minutes of the previous meeting was read and approved.
3. Dr. Rajumon T. Mavunkal, in his presidential address, mentioned about the preparation for the 2nd cycle NAAC accreditation due in February 2019.
4. Each criterion coordinators presented a brief report on the progress of their work related to the documentation process of respective criterion.
5. An evaluation on the data collection was done.
6. The meeting ended at 4.30 pm.

ACTION TAKEN REPORT

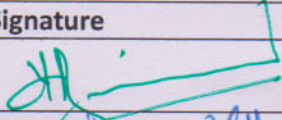


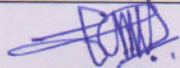
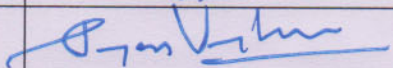
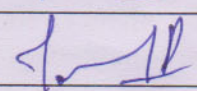
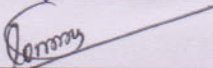
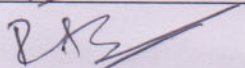
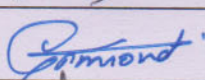



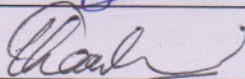
Evaluated the progress towards preparation of SSR-2018 intention to submit IIQA



CO-ORDINATOR
20th January 2018

MINUTES OF IQAC MEETING HELD ON 13th JULY 2018

A meeting of the IQAC was held on 13th July 2018. The list of members present and absent is given below:

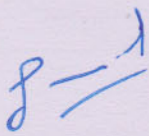
Sl.No	Name	Signature
1	Dr. Rajumon.T.Mavunkal (Principal)	
2	Fr. Joshy Vezhaparambil (Manager)	
3	Dr. Tomy Joseph (IQAC Coordinator)	
4	Dr. C.P Hareendran	
5	Sri. Payas Varghese	
6	Dr. Tomy Mathew	
7	Dr. Tomy Joseph	
8	Sri. P.C Ravisankar	
9	Dr. Gimson D Parambil	
10	Dr. K.J Abraham	
11	Lt. Roy Mathew	
12	Sri. Syril C Kunnumpuram	
13	Smt. Thankamma Joseph	
14	Dr. Tharsis Joseph (External Expert)	
15	Dr. K.G Padmakumar (External Expert)	

AGENDA

29. IQAC Report
30. Evaluation of the academic performance of the previous year
31. Teaching, Learning, Assessments – Innovative methods
32. Plans for the academic year

MINUTES

1. The meeting was presided over by the Chairperson, Dr.Rajumon T.Mavunkal, Principal. The meeting started by 2.PM in the afternoon with a silent prayer.
2. Dr.Tomy Joseph, IQAC Co-ordinator welcomed the members and presented the reports of the previous meeting.
3. Dr. Rajumon T. Mavunkal, in his presidential address, presented his views on the planning for the current academic year. He expressed his concerns on the 2nd cycle accreditation process to be taken up in the institution.
4. The IQAC Co-ordinator made a power point presentation on the tentative plans for different phases in the process of accreditation.
5. The members suggested for the institutional flexibility as part of the work towards NAAC accreditation
6. Last year's result statistics and analysis were discussed
7. Reporting on the data collection was done
8. Regarding the future plans of action the following are discussed
 - All-round improvement in the academic performance
 - Installation of alternative energy sources like wind and solar power
 - To engage in educational tie ups with National Institutions like IGNOU, IITs etc.
 - Improve the data connectivity and communication infrastructure of the college
 - Make the campus more eco-friendly by planting more trees, gardening, fish farms etc.
9. The meeting ended at 5.30 PM.


CO-ORDINATOR
13th July 2018