

**2018-2019**

### **Quality Initiatives - Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture includes:

- Prepared and submitted Self Study Report for the second cycle of accreditation
- Facilitated the peer team visit
- Conducted Seminars and Workshops for staff and students
- Coordinated flood relief activities at college in liaison with external agencies
- Implemented Green Protocol in the college campus
- Initiated activities to promote Gender Equity in the campus

### **Plan of Action Achievements/Outcomes**

- Institutional Values and Best Practices: Recommended for a solar power generation unit as part of environmental consciousness. The Revamp Vaikom initiative is a humble effort to empower the marginalised on health, sanitation, healthy food habits, ecofriendly life styles, environmental protection and conservation of natural resources. Rehabilitation activities in different flood affected areas in Vaikom which includes collecting goods for relief shelters, reconstruction of houses etc. Faculty members voluntarily took responsibility of the management of the relief camps. Conducted water quality test at the affected areas.
- Governance Leadership and Management: The Principal, College Council Management, Teachers and the IQAC are involved in defining policies and procedures, framing guidelines and rules and regulations pertaining to admission, examination, code of conduct, discipline, grievance, support services, finance etc.
- Student Support and Progression: Soft skill development programmes were conducted. Programmes were conceived and executed on women empowerment and gender equity. Endowments for meritorious students. Financial support for economically weak students using student's welfare fund. Coaching classes for competitive examinations and classes on Resume preparation, GD training etc. 40 percentage of the passed out students pursue higher studies.
- Infrastructure and Learning Resources: Construction of a seminar hall with ICT facility. Upgradation of digital data base in Library. Initiated infrastructural

development projects like sky way, toilet facilities, furnishing of IQAC room, parking facility, compound fencing etc. with the help of the management.

- Research, Innovation and Extension: Encouraged the teaching staff to pursue higher level research degrees and two faculty members registered for Ph.D. Conducted a work shop on 'Advanced web search techniques' as part of 'Radiance' Career orientation programme held on 7/07/2018. Faculty members have publications in international journals, chapters in books, bibliometrics of the publications, citation index, h index etc. Participation and presentation of Papers in National and International conferences, seminars and symposiums. Extension activities: Swatch Bharath Abhiyan, Flood relief, construction of vermi-compost pit at St. Augustine's Higher Secondary School and reconstruction of rural roads at Ramapuram Panchayath.
- Teaching, Learning and Evaluation: Two days ICT training for Teaching and non-teaching staff employing the faculties of Xavier Institute of Information Technology. Having a teacher - student ratio of 1:18, prominence is given to student centered learning. As a result, 40 percentage of the passed out students pursue higher studies. Effective running of programmes like Students Support Programme and Walk With a Scholar in order to cater the needs of slow and potential learners. Based on the performance in the internal examinations, remedial programmes for academically challenged students are initiated and they are given additional support outside the class hours.
- Curricular Aspects: Academic planning is done at the beginning of the academic year and the outcome is the time bound completion of the syllabus. Feedback from Teachers and Students regarding the curriculum is taken and discussions are deliberated and intimated to the authorities concerned during the Board of Studies meetings/Faculty Council meetings held at the University level. External experts were invited to enrich the curriculum as per the academic plan. The institution encourages all faculties to attend syllabus revision workshops and other FDP programmes to ensure effective curriculum delivery and updating.

